



RAMJAS INTERNATIONAL SCHOOL

R. K. PURAM, NEW DELHI

Circular No. : RIS/2026/7/003

04 July 2026

Dear Parents,

This circular is in continuation to the circulars issued earlier, **it is once again reiterated that no child will be allowed to take a half-day leave or leave early during school hours.** If your ward has any medical appointments, family engagements, or other commitments, you are kindly requested to plan for a full-day leave in advance. No half days or early pick ups shall be allowed under any circumstances even on exam/UT days, unless notified by School.

This policy has been implemented to ensure the safety and security of all students and to streamline administrative processes. Adherence to this policy will help us maintain a secure and well-organized environment for your children.

We appreciate your cooperation and understanding in this matter.

With regards

Ms. Richa Sharma

Principal